Braunschweig Stadtmarketing

HOTEL ACCOMMODATION FORM

Please fill in this form and return it via mail / fax by 20th May 2011 to:

Braunschweig Stadtmarketing GmbH
Schild 4
D-38100 Braunschweig
Germany
Fax: +49 (0) 531 / 470 20 44
Email: congress@braunschweig.de / http//www.braunschweig.de/congress

Dear guest,
To ensure the discounted rate, your reservation must be received by 20th May 2011. If a room in the requested hotel is no longer available, we assume your consent and book a room in the next available hotel category. Then the rate might be higher than the selected one.

Remarks:

1. The Congress Service of the Braunschweig Stadtmarketing GmbH tries to make all arrangements to your satisfaction. We cannot, however, assume responsibility for errors concerning hotel reservations.

2. We will inform you as soon as possible about the reservations made. Hotel accounts are the responsibility of each participant and all accounts must be settled by guests on departure.

3. Please notify your hotel at your earliest convenience if you change arrival or departure time or date.

4. All accommodation will be booked on a first-come, first-served basis. In the event of accommodation of your choice not being available, we will endeavour to place you in the next available hotel category.

Have a pleasant trip to Braunschweig!

OECD- Workshop

Braunschweig, June, 20th – 22nd, 2011

1. Arrival and departure

Arrival on: ☐ day ☐ month ☐ year

Approximate arrival time: ☐ : ☐

departure on: ☐ day ☐ month ☐ year

arrival by. ☐ car ☐ train ☐ plane

2. Reservation

(Please mark the number of rooms required. Prices include Value Added Tax and breakfast buffet.)

City-Hotel****	☐ single room	€ 76,--
Mercure Atrium Braunschweig***+	☐ single room	€ 89,--
	☐ double room	€ 99,--
pentahotel Braunschweig	☐ single room	€ 72,--
	☐ double room	€ 90,--

3. Your Address

(Please state whether private or office address. Please write in capitals)

Surname First name Title

Address Zip code / City Country

Phone (Country / Area code) Fax E-Mail

4. Confirmation

Company / Organisation Date/ Signature